



**Application for a place at
Oxclose Nursery**

Thank you for your interest in a place at our Nursery.

Please complete this form and return it to us as soon as possible.

January start	September start
Birthdays in September, October, November and December only	Birthdays from September to August inclusive

Please indicate your requirements by ticking the appropriate box.

I would like my child to start in

January	September
Year	

I would like a place or places in the two year old group (1)	
I am eligible for a funded place.	
I would like a 15 hour place or places in the main nursery (2)	
I would like a 30 hour place or places in the main nursery (3)	

Notes:

- (1) Places in the two year old group are available for either five mornings, or five afternoons per week. It is not possible to offer a mixture of morning and afternoon sessions. Sessions times are shown below. We give priority to applicants who are eligible for funding but we must have confirmation of this before the place can be confirmed. **You can contact Durham County Council's Childcare Places team on 03000 268 913 if you would like to check whether you are eligible for funding.**
- (2) 15 hour sessions are available for either five mornings or five afternoons per week, ie it is not possible to offer a mixture of morning and afternoon sessions. The session times are shown overleaf. Please indicate overleaf whether you would prefer a morning or afternoon session.
- (3) 30 hour sessions are available, and include lunch, which can either be a packed lunch that you provide, or a hot meal, for which there is an additional cost.

Please see overleaf for session times and further details →

For 15 hour places, the session times are as follows:

Morning sessions start at 8.45am and finish at 11.45am
Afternoon sessions start at 12.30pm and finish at 3.30pm

I would prefer

Morning session*	Afternoon session*
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*Please be aware that we cannot guarantee you the session you have indicated. We will confirm the session your child has been allocated, when we confirm a place.

For 30 hour places, the times for each day are as follows:

8:45am – 2:45pm

If you would like to extend your child's session until 3:30pm, this is available to book at a cost of £3.50 per day.

Please provide the following information in the space provided **using block capitals**. Please do not write in the yellow boxes

INFORMATION ABOUT MY CHILD			
Name			
Date of birth	Day	Month	Year
Gender	Male		Female

INFORMATION ABOUT ME	
Name	
Address	
Contact phone number	
Email address (please print clearly)	
Date form completed	

We will confirm receipt of your application on the email address you have provided.

We will then contact you at the following times to offer your child a place:

Starting month	Offer of a place
January	November
September	May

For office use only

Date form received in Nursery	
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