

# Nursery Session Times

- Morning session —————> 08:45am - 11:45am  
Afternoon session —————> 12:30pm - 3:30pm  
Full Day session —————> 08:45am - 2:45pm

# Reception Classes

Morning Registration —————> 08:40am - 08:45am

*After this time, children will be marked as late.*

Children arriving at school after 09:15 am will be marked as having an unauthorised absence on the register unless there is a legitimate reason for this.

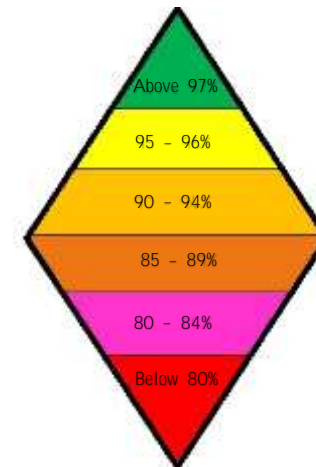
Regular attendance helps your child to:

- Make friends and learn social skills.
- Build good habits for their journey through school, future learning and into adulthood.
- Play, learn and develop in all areas.

OX CLOSE FEDERATION ATTENDANCE



## Important Information for Families



Help your child to succeed in their early years, at school and in adult life.



## Benefits of Attendance

*Even when you are very young, good attendance makes a big difference.*

### Good Habits

- It builds in young children the routine of getting up, getting ready and going to an educational setting.
- Children who attend regularly develop a feel for the consistent routine of the week and gain security from this.
- Children gain confidence and independence.

### Positive Relationships

- Children build positive relationships with the adults and the other children in the setting, developing social skills.
- Learning alongside their peers leads to turn taking and recognising others' needs and feelings, as well as their own.

## What can parents do to help?

- Have a regular bedtime and morning routine for your child
- Have clothes and bag ready the night before
- Arrange medical appointments, outings and holidays when your child is not expected to be at school.

Let us know if your child is unwell and unable to attend, as soon as possible by contacting the Federation office on 01388 814860 or messaging via Arbor. **Please contact us on the first day of absence.**

If we do not have any contact with you by 9:30am we will send an in-app message to ask you to contact the office regarding the absence. If we receive no further contact by 10am, you will receive a phone call from one of our Parent Support Advisors. The safety of our pupils is everyone's priority.

## How can staff support you and your child?

If you are experiencing any difficulties getting your child to Nursery/School, please let us know. Our Parent Support Advisors are happy to help and support you.