



# **Springmoor Grange School**

## **Behaviour Policy including Statement of Behaviour Principles**

<b>Approved</b>	<b>September 2025</b>
<b>Review Date</b>	<b>September 2026</b>

## 1. Aims

This policy aims to:

- Provide a consistent approach to behaviour management.
- Define what we consider to be expected and unexpected behaviour, including bullying and discrimination.
- Outline how pupils are expected to behave.
- Summarise the roles and responsibilities of different people in the School community with regards to behaviour management.
- Outline our system of rewards and sanctions.

## 2. Legislation and Statutory Requirements

This policy is based on advice from the Department for Education (DfE) on:

- [Behaviour and discipline in schools](#)
- [Searching, screening and confiscation at school](#)
- [The Equality Act 2010](#)
- [Keeping Children Safe in Education](#)
- [Use of reasonable force in schools](#)
- [Supporting pupils with medical conditions at school](#)

It is also based on the [Special Educational Needs and Disability \(SEND\) code of practice](#).

In addition, this policy is based on:

- Section 175 of the [Education Act 2002](#), which outlines a school's duty to safeguard and promote the welfare of its pupils
- Sections 88-94 of the [Education and Inspections Act 2006](#), which require schools to regulate pupils' behaviour and publish a behaviour policy and written statement of behaviour principles, and give schools the authority to confiscate pupils' property
- [DfE guidance](#) explaining that maintained schools must publish their behaviour policy online

## 3. Definitions

**Misbehaviour** is defined as:

- Disruption in lessons, in corridors between lessons, and at break and lunchtimes.
- Non-completion of classwork.
- Poor attitude.
- Rudeness towards staff.

**Serious misbehaviour** is defined as:

- Repeated breaches of the School rules
- Any form of bullying
- Sexual violence, such as rape, assault by penetration, or sexual assault (intentional sexual touching without consent)
- Sexual harassment, meaning unwanted conduct of a sexual nature, such as:
  - Sexual comments
  - Sexual jokes or taunting
  - Physical behaviour like interfering with clothes
  - Online sexual harassment such as unwanted sexual comments and messages (including on social media), sharing of nude or semi-nude images and/or videos, or sharing of unwanted explicit content
- Vandalism
- Theft
- Fighting
- Smoking
- Racist, sexist, homophobic or discriminatory behaviour

- Possession of any prohibited items. These are:
- Knives or weapons
- Alcohol
- Illegal drugs
- Stolen items
- Tobacco and cigarette papers
- Fireworks
- Pornographic images
- Any article a staff member reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the pupil)

#### 4. Bullying

**Bullying** is defined as the repetitive, intentional harming of one person or group by another person or group, where the relationship involves an imbalance of power.

Bullying is, therefore:

- Deliberately hurtful
- Repeated, often over a period of time
- Difficult to defend against

Bullying can include:

TYPE OF BULLYING	DEFINITION
Emotional	Being unfriendly, excluding, tormenting
Physical	Hitting, kicking, pushing, taking another's belongings, any use of violence
Prejudice-based and discriminatory, including: <ul style="list-style-type: none"> <li>• Racial</li> <li>• Faith-based</li> <li>• Gendered (sexist)</li> <li>• Homophobic/biphobic</li> <li>• Transphobic</li> <li>• Disability-based</li> </ul>	Taunts, gestures, graffiti or physical abuse focused on a particular characteristic (e.g. gender, race, sexuality)
Sexual	Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching
Direct or indirect verbal	Name-calling, sarcasm, spreading rumors, teasing
Cyber-bullying	Bullying that takes place online, such as through social networking sites, messaging apps or gaming sites

Details of our school's approach to preventing and addressing bullying are set out in our Anti-Bullying Policy which can be found on our school website.

## **5. Roles and Responsibilities**

### **5.1 The Governing Board**

The Full Governing Board is responsible for reviewing and approving the written statement of behaviour principles (Appendix 1). This is delegated to the Personal Development, Behaviour and Attitudes committee.

The Personal Development, Behaviour and Attitudes committee will also review this Behaviour Policy in conjunction with the Headteacher and monitor the policy's effectiveness, holding the Headteacher to account for its implementation.

### **5.2 The Headteacher**

The Headteacher is responsible for reviewing this Behaviour Policy in conjunction with the Personal Development, Behaviour and Attitudes committee and Full Governing Body, giving due consideration to the school's statement of behaviour principles (Appendix 1). The Headteacher will also approve this policy alongside the Personal Development, Behaviour and Attitudes committee and Full Governing Board.

The Headteacher will ensure that the school environment encourages positive behaviour and that staff deal effectively with poor behaviour, and will monitor how staff implement this policy to ensure rewards and sanctions are applied consistently.

### **5.3 Staff**

Staff are responsible for:

- Implementing the behaviour policy consistently.
- Modelling positive behaviour.
- Providing a personalised approach to the specific behavioural needs of particular pupils.
- Recording positive and negative behaviours via Class Charts.
- Recording extreme behaviour incidents via CPOMs.


The Senior Leadership Team will support staff in responding to behaviour incidents.

### **5.4 Parents and Carers**













Parents and carers are expected to:


- Support their child in adhering to the pupil code of conduct.
- Inform the School of any changes in circumstances that may affect their child's behaviour.
- Discuss any behavioural concerns with the class teacher promptly.

## 6. Springmoor Grange Expectations





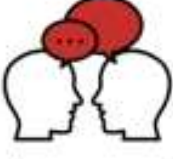






### Examples of expected behaviours at Springmoor Grange School

 <p>Sitting smartly in lessons</p>	 <p>Raising your hand to share ideas</p>	 <p>Following instructions from all adults</p>	 <p>Walking around school</p>
 <p>Waiting your turn and lining up sensibly</p>	 <p>Taking care of our school and resources</p>	 <p>Showing pride in your work</p>	 <p>Working as part of a team</p>
 <p>Caring for others and not hurting anyone.</p>	 <p>Being respectful to all</p>	 <p>Being truthful</p>	 <p>Being polite and patient</p>



### Examples of unexpected behaviours at Springmoor Grange School

 <p>Hurting others</p>	 <p>Being unkind</p>	 <p>Not following instructions</p>
 <p>Being disrespectful</p>	 <p>Speaking over others</p>	 <p>Using inappropriate language</p>
 <p>Not completing work to the best of your ability.</p>	 <p>Mistreating school equipment or disrespecting our building</p>	 <p>Shouting in lessons or around school</p>

## 7. Rewards and Sanctions

### 7.1 Our Reward and Sanction Systems

At Springmoor Grange School, we use the Class Charts system as a way of rewarding expected and unexpected behaviours. Children collect points for different behaviours – these correlate to our Springmoor Grange Expectations. If they are not following school rules or behaving in the correct manner, then points are taken away.

#### Reflection Time

If the children receive three or more negative points in a day, they will miss a part of their lunch break and spend this time with staff reflecting on their behavior through restorative discussion and tasks.

If a child attends Reflection Time on two or more occasions within one week, you will be notified via a slip which will come home with your child after school.

#### Golden Time

Children will be rewarded weekly for consistently demonstrating the Springmoor Grange Expectations. Golden Time will take place for 30 minutes on a Friday afternoon. Children will be able to select an activity to join in. Stakeholder views will be gathered regarding what activities will be taking place and will be changed regularly.

If a child receives 5 to 9 red points over the course of the week, they will miss half of their Golden Time. If this happens on two or more occasions, a yellow slip will be sent home to parents and carers explaining why they have missed Golden Time and ask that parents and carers speak to their child about their behavior and reinforce that they must follow Springmoor Grange Expectations. Parents and carers are asked to sign and return the slip so that we know this has taken place.

If a child receives 10 or more red points over the course of the week, they will miss their Golden Time. If this happens, a red slip will be sent home to parents and carers explaining why they have missed Golden Time and ask that parents and carers speak to their child about their behavior and reinforce that they must follow Springmoor Grange Expectations. Parents and carers are asked to sign and return the slip so that we know this has taken place.

#### Behaviour Awards

The points the children collect are cumulative and when they reach certain milestones, they are presented with an award.

The thresholds are as follows:

<b>100 points</b>	Bronze Award
<b>200 points</b>	Silver Award
<b>300 points</b>	Gold Award
<b>450 points</b>	Platinum Award

### 7.2 Zero-tolerance approach to sexual harassment and sexual violence

Springmoor Grange School will ensure that all incidents of sexual harassment and/or violence are met with a suitable response, and never ignored.

Pupils are encouraged to report anything that makes them uncomfortable, no matter how 'small' they feel it might be. Springmoor Grange School's response will be:

- Proportionate
- Considered
- Supportive
- Decided on a case-by-case basis

The school has procedures in place to respond to any allegations or concerns regarding a child's safety or wellbeing. These include clear processes for:

- Responding to a report
- Carrying out risk assessments, where appropriate, to help determine whether to:
  - Manage the incident internally
  - Refer to early help
  - Refer to children's social care
  - Report to the police
  -

Please refer to our Keeping Children Safe in Education Policy for more details.

## **7.2 Off-site behaviour**

Sanctions may be applied where a pupil has misbehaved off-site when representing the school. This means misbehaviour when the pupil is:

- Taking part in any school-organised or school-related activity (e.g. school trips)
- Travelling to or from school
- Wearing school uniform
- In any other way identifiable as a pupil of our school.

Sanctions may also be applied where a pupil has misbehaved off-site at any time, whether or not the conditions above apply, if the misbehavior:

- Could have repercussions for the orderly running of the school
- Poses a threat to another pupil or member of the public
- Could adversely affect the reputation of the school

Sanctions will only be given out on school premises or elsewhere when the pupil is under the lawful control of the staff member (e.g. on a school-organised trip).

## **7.4 Malicious Allegations**

Where a pupil makes an allegation against a member of staff and that allegation is shown to have been deliberately invented or malicious, the school will discipline the pupil in accordance with this policy.

Where a pupil makes an allegation of sexual violence or sexual harassment against another pupil and that allegation is shown to have been deliberately invented or malicious, the school will put sanctions in place for the pupil in accordance with this policy.

In all cases where an allegation is determined to be unsubstantiated, unfounded, false or malicious, the school (in collaboration with the local authority designated officer, where relevant) will consider whether the pupil who made the allegation is in need of help, or the allegation may have been a cry for help. If so, a referral to children's social care may be appropriate.

Springmoor Grange School will also consider the pastoral needs of staff and pupils accused of misconduct. Please refer to our child protection and safeguarding policy Keeping Children Safe in Education Policy and Statement of Procedures for dealing with allegations towards staff and volunteers for more information.

## **8. Behaviour Management**

### **8.1 Classroom Management**

Teaching and support staff are responsible for setting the tone and context for positive behaviour within the classroom. They will:

- Create and maintain a stimulating environment that encourages pupils to be engaged
- Display the Springmoor Grange Expectations.
- Develop a positive relationship with pupils, which may include:
  - Greeting pupils in the morning/at the start of lessons.

- Establishing clear routines.
- Communicating expectations of behaviour in ways other than verbally.
- Highlighting and promoting good behavior.
- Concluding the day positively and starting the next day afresh.
- Having a plan for dealing with low-level disruption.
- Using positive reinforcement.

## **8.2 Physical Restraint**

In some circumstances, staff may use reasonable force to restrain a pupil to prevent them:

- Causing disorder.
- Hurting themselves or others.
- Damaging property.

Incidents of physical restraint must:

- Always be used as a last resort.
- Be applied using the minimum amount of force and for the minimum amount of time possible.
- Be used in a way that maintains the safety and dignity of all concerned.
- Never be used as a form of punishment.
- Be recorded and reported to parents and carers.

## **8.3 Confiscation**

Any prohibited items (listed in section 3) found in pupils' possession will be confiscated. These items will not be returned to pupils.

We will also confiscate any item which is harmful or detrimental to school discipline. These items will be returned to pupils after discussion with senior leaders and parents, if appropriate.

Searching and screening pupils is conducted in line with the DfE's [latest guidance on searching, screening and confiscation](#).

## **8.4 Pupil Support**

Springmoor Grange School recognise its legal duty under the Equality Act 2010 to prevent pupils with a protected characteristic from being at a disadvantage. Consequently, our approach to challenging behaviour may be differentiated to cater to the needs of the pupil.

The school's SENCO will evaluate a pupil who exhibits challenging behaviour to determine whether they have any underlying needs that are not currently being met.

Where necessary, support and advice will also be sought from specialist teachers, an educational psychologist, medical practitioners and/or others, to identify or support specific needs.

When acute needs are identified in a pupil, we will liaise with external agencies and plan support programmes for that child. We will work with parents to create the plan and review it on a regular basis.

## **8.5 Safeguarding**

Springmoor Grange School recognise that changes in behaviour may be an indicator that a pupil is in need of help or protection. We will consider whether a pupil's misbehaviour may be linked to them suffering, or being likely to suffer, significant harm. Where this may be the case, we will follow our child protection and safeguarding policy.

## **9. Pupil Transition**

To ensure a smooth transition to the next year, pupils have transition sessions with their new teacher(s). In addition, staff members hold transition meetings. To ensure behaviour is continually monitored and the right support is in place, information related to pupil behaviour issues may be transferred to relevant staff at the start of the term or year.



## **10. Training**

Our staff are provided with training on managing behaviour, including proper use of restraint, as part of their induction process.

Behaviour management will also form part of continuing professional development.

## **11. Monitoring Arrangements**

This behaviour policy will be reviewed by the Headteacher, SLT and Personal Development, Behaviour and Attitudes committee annually. At each review, the policy will be approved by the Headteacher and then taken to the COG or committee to ratify.

The written statement of behaviour principles (Appendix 1) will be reviewed and approved by the committee annually.

## **12. Links with other policies**

This behaviour policy is linked to the following policies:

- Suspensions and Exclusions Policy
- Safeguarding Policy
- Statement of Procedures for dealing with Allegations towards staff and volunteers

## **Appendix 1**

### **Written Statement of Behaviour Principles**

- Every pupil understands they have the right to feel safe, valued and respected, and learn free from the disruption of others.
- All pupils, staff and visitors are free from any form of discrimination.
- Staff and volunteers set an excellent example to pupils at all times.
- Rewards, sanctions and reasonable force are used consistently by staff, in line with the behaviour policy
- The Behaviour Policy is understood by pupils and staff.
- The Suspension and Exclusions Policy explains that suspensions and exclusions will only be used as a last resort, and outlines the processes involved in permanent and fixed-term exclusions.
- Pupils are helped to take responsibility for their actions.
- Families are involved in behaviour incidents to foster good relationships between the school and pupils' home life.

The Governing Board also emphasises that violence or threatening behaviour will not be tolerated in any circumstances. This written statement of behaviour principles is reviewed and approved by the Personal Development, Behaviour and Attitudes committee on an annual basis.